

CLAXTON & SAND HUTTON PARISH COUNCIL

To all members of the Council

You are hereby summoned to attend the Parish Council Meeting of Claxton & Sand Hutton Parish Council to be held in Sand Hutton Village Hall on Monday 19 May 2025 at 8.00p.m. for the purpose of transacting the following business.

Gill Gimes

Clerk to the Council

AGENDA

1. Apologies for Absence
 - a) To receive apologies for absence given in advance of the meeting
 - b) To consider the approval of reasons given for absence
2. Declaration of Interests

To record declarations of interest in items on the agenda
3. Co-option of a Parish Councillor

Members are asked to consider co-opting a new Parish Councillor.
4. Minutes

To confirm the minutes of the meetings held on Monday 17 March 2025
5. To discuss matters arising since previous minutes:
 - HMRC penalties & interest
 - Overpayments to previous Parish Clerk
 - NYCC Sports Facilities research
 - NYCC Parish Liaison: The North Yorkshire Local Plan
6. Public Questions and Participation
7. Planning
 - To report and make relevant recommendations on new planning applications:

ZE25/00384/LBC	Installation of 8no. double glazed timber sash windows to replace existing single glazed timber sash windows on the front elevation. Middle Cottage 21 Main Street Claxton
ZE25/00397/CAT	Remove unwanted trunks and crown lift to roughly 6m leaving the two main trunks on 1no. Lime Tree and remove 3 small branches on 1no. Sycamore Tree. St Marys Church Main Street Sand Hutton
ZE25/00443/CAT	Crown lift to 2.5m to 1no. Silver Birch tree. March House Hall Drive Sand Hutton

- To acknowledge Decision Notice ref Application ZE25/00083/73M Variation of Condition 02 of 20/01195/MFULE as allowed by appeal dated APP/U2750/W/24/3342450 22.10.2024 to allow an amendment to the design of the building and site layout

8. Parish Matters

To receive matters raised by members:

- BT telephone box in Sand Hutton
- Contract of Employment & job description for Parish Clerk / Responsible Financial Officer

9. Yorkshire Local Councils Association

To confirm membership for 2025-26

10. Financial Matters

i) To discuss matters raised with/by Parish Clerk/Responsible Financial Officer:

- End of Year Accounts 2024 -2025
- Accounts for the year 2025-26
- Payment Approval

Members are asked to confirm the following payments:

26/001 previous Parish Clerk £153.00
26/002 HMRC Back payments & penalties £784.10
26/003 HSBC bank charges £5.00
26/004 Yorkshire Local Council Association annual membership £163.00
26/005 Parish Clerk April salary £200.58

Members are asked to confirm that the following payments be made:

NYCC 2024-25 street lighting energy costs £1,001.54
NYCC street lighting maintenance £2,912.70

11. Meeting Dates 2025-2026

Members are asked to confirm the dates of the Parish Council meetings for the 2025-2026 Municipal Year:

14th July
15th September
17th November
19th January 2026
16th March 2026
18th May 2026

All Parish Council meetings will commence at 7.30pm